

The Henrico County Department of Planning has an opening for a Planner IV in the Development Review and Design Division, which focuses on review of high profile and/or complex urban planning and landscape architecture projects, and provides professional, high level planning assistance in regard to all land development activities and special studies. This position places emphasis on production of planning design and policy documents related to land use and development in urban and rural environments, participation in public outreach for planning projects, and serving as an advisory design and policy liaison for zoning and development applications. This involves considerable latitude for project implementation and preparation of alternative designs that provide solutions during the land development review process when appropriate. Excellent written and oral presentation skills are required and experience presenting at municipal hearings is desirable. The position requires a significant amount of interaction with various state and county agencies, county administration, the Planning Commission, and the Board of Supervisors. Attendance at public meetings or participation on work-related activities outside of normal working hours (evenings) may be required.

Essential Duties

Extensive knowledge of the principles and practices of planning and zoning, including some familiarity with statistics, economics and sociology; good knowledge of the laws and regulations relating to the area of planning to which the position is assigned; good relevant knowledge of the principles and practices of civil engineering and of building construction practices and methods as they relate to the position to which assigned; ability to perform or oversee technical research work, and to give reliable advice and guidance on planning problems; ability to express ideas both orally and in writing in a clear and concise manner; ability to establish and maintain effective working relationships with staff, elected and appointed officials, other agencies and the public; ability to lead and to effectively supervise the work of professional and paraprofessional employees.

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